



May 15, 2017

Dear Producer:

Enclosed is a 13-month supply of charts for your use. These charts are to be used on Aspire Energy stations and not producer deduct meters. At this time, you should have an ample supply of charts to carry you through to our next mailing. Therefore, if you do request additional charts prior to that time, you will be invoiced accordingly.

You will be responsible for purchasing your own envelopes and applying the proper postage as required when mailing your charts to Aspire Energy on a monthly basis, per the chart changing instructions below. When purchasing your envelopes, please use a 9" x 12" manila envelope. All charts are to be mailed to the following address:

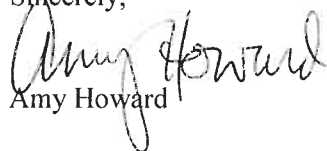
Aspire Energy of Ohio LLC
300 Tracy Bridge Rd.
Orrville, OH 44667

All charts should be mailed within two days after the final change dates as listed below for all systems. Charts received late will not be processed until the following month resulting in delayed payment. Please make sure that the charts are submitted with all of the proper information completed on the back of the chart **including the 6-digit meter number.**

The chart-changing schedule for **ALL SYSTEMS** is as follows:

<u>Production Period</u>	<u>Chart Change Days</u>
August 2017	August 30 – September 1
September 2017	September 28 – October 2
October 2017	October 30 – November 1
November 2017	November 29 – December 1
December 2017	December 29 – January 3
January 2018	January 30 – February 1
February 2018	February 26 – 28
March 2018	March 29 – April 2
April 2018	April 30 – May 2
May 2018	May 29 – 31
June 2018	June 28 – July 3
July 2018	July 30 – August 1
August 2018	August 29 – 31

Sincerely,


Amy Howard